

ORDER FOR SUPPLIES OR SERVICES (FINAL)

1. CONTRACT NO. N00178-07-D-5052		2. DELIVERY ORDER NO. EJG2		3. EFFECTIVE DATE 2012 Sep 30		4. PURCH REQUEST NO. TBD		5. PRIORITY Unrated		
6. ISSUED BY SPECIALTY CENTER ACQUISITIONS NAVFAC CODE RAQN0/NAVAL BASE VENTURA COUNTY 1205 MILL RD BLDG 850 PORT HUENEME CA 93043-4347			CODE N62583		7. ADMINISTERED BY DCMA Manassas 10500 BATTLEVIEW PARKWAY, SUITE 200 MANASSAS VA 20109-2342			CODE S2404A		
9. CONTRACTOR TheESHGroup, Inc. 5572 La Vista Drive Alexandria VA 22310		CODE 1N0X5		FACILITY		10. DELIVER TO FOB POINT BY (Date) See Schedule		11. X IF BUSINESS IS		
						12. DISCOUNT TERMS Net 30 Days WIDE AREA WORK FLOW		X SMALL		
						13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Section G		SMALL DISADVANTAGED		
								WOMEN-OWNED		
14. SHIP TO See Section D			CODE		15. PAYMENT WILL BE MADE BY DFAS Columbus Center, South Entitlement Operations P.O. Box 182264 Columbus OH 43218-2264			CODE HQ0338		
									MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.	

16. TYPE OF ORDER	DELIVERY/ CALL	X	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of numbered contract.	
	PURCHASE		Reference your _____ furnish the following on terms specified herein.	
	ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.			

Mark
Vice President/COO

TheESHGroup, Inc.			
NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)

If this box is marked, supplier must sign Acceptance and return the following number of copies:

17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE
See Schedule

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES	20. QUANTITY ORDERED/ACCEPTED *	21. UNIT	22. UNIT PRICE	23. AMOUNT
	See Schedule				

*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	24. UNITED STATES OF AMERICA	25. TOTAL
	BY: /s/Lynn M Torres	09/28/2012 CONTRACTING/ORDERING OFFICER
		26. DIFFERENCES

27a. QUANTITY IN COLUMN 20 HAS BEEN

INSPECTED	RECEIVED	ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED:
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b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		c. DATE	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE		28. SHIP NO.	29. D.O. VOUCHER NO.	30. INITIALS	
f. TELEPHONE		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR	
g. E-MAIL ADDRESS		31. PAYMENT			
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.		COMPLETE		34. CHECK NUMBER	
a. DATE	p. SIGNATURE AND TITLE OF CERTIFYING OFFICER		35. BILL OF LADING NO.		
37. RECEIVED AT	38. RECEIVED BY (Print)	39. DATE RECEIVED	40. TOTAL CONTAINERS	41. S/R ACCOUNT NUMBER	42. S/R VOUCHER NO.

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 2 of 3	FINAL
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GENERAL INFORMATION

This is a continuing requirement that was previously competed under SeaPort-E. The incumbent is EHS Group, and the services are currently being performed under contract number N00178-07-D-5052, order EJG1.

This requirement is a 100% Service Disabled Veteran Owned Small Business set-aside in National Capital Zone 2.

The CLIN structure per year reflects the four appropriation types anticipated in the performance of this work statement, and its corresponding ODCs to support travel. The minimum requirement is four full time engineers and one full time program manager, for the base year. There is also a surge capability requirement for additional labor, and a supporting IT requirement. All must be addressed. The government estimated mix of this labor is specified in SECTION L.

All work will be performed at the contractor site, and not at a government site.

All offerors submitting a questions on the solicitation, and/or a proposal in response to this solicitation shall notify Lynn Torres via email at lynn.torres@navy.mil at the same time of submission stating that they have submitted a question/proposal through the SeaPort-e portal.

AMENDMENT 1 MAKES THE BELOW CHANGES:

GENERAL - Correct incumbent task order # in 1st page general information. Correct incumbent award number is N00178-07-D-5052 EJG1.

SECTION L GENERAL - remove "The Government reserves the right not to evaluate the cost factor on any proposal with an evaluation rating of "Unsatisfactory" in any one of the three technical evaluation factors.". ALL PROPOSALS WILL BE EVALUATED FOR COST.

SECTION L FACTOR 4 COST/PRICE: ADDING - As noted in section G, provide Attachment 3. If no DCAA rate information is available, the government must pursue an alternative means to assess realism of the proposed indirect rates and factors. In this case, the government intends to conduct a quantitative analysis (regression) based on obtained three year historical pool and base costs for each indirect rate/factor being proposed by an offeror. Please provide this historical data with your proposal.

SECTION L FACTOR 4 COST/PRICE: remove "Offers submitted in response to this solicitation shall be in terms of U.S. dollars. Offers received in other than U.S. dollars shall be rejected." NOT NECESSARY.

SECTION L FACTOR 4 COST/PRICE: "A trade-off analysis in evaluating the price will be performed by the Government in accordance with FAR 15.101-1" is MOVED TO SECTION M, BECAUSE THIS IS AN EVALUATION TECHNIQUE.

SECTION M FACTOR 4 - Cost/Price - "The government will perform price analysis of each cost/price proposal to determine the reasonableness of the proposed cost/price. In conjunction with the cost/price analysis, the Government will perform price realism analysis" is changed to "The government will perform price analysis of each cost/price proposal to determine the reasonableness of the proposed cost/price. In conjunction with the cost/price analysis, the Government will perform cost realism analysis". ADMIN CORRECTION. THIS IS A CPFF TASK ORDER. COST REALISM IS THE CORRECT TERM, NOT PRICE REALISM.

SECTION M FACTOR 4 - Cost/Price - "The offered prices will not be adjusted as a result of price realism analysis" is changed to "The offered prices will be adjusted as a result of cost realism analysis, to the government's most probable cost, when conducting the best value determination. The fixed fee in your proposal will not be adjusted." AN ADMIN CORRECTION. THIS IS A CPFF TASK ORDER, AND THE ORIGINAL LANGUAGE APPLIED TO FFP.

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 3 of 3	FINAL
----------------------------------	----------------------------	----------------	-------

SECTION M PRICE FACTOR: Remove "The degree of importance of price increases with the degree of equality of the offeror's proposals or when price is so significantly high as to diminish the value of the technical superiority to the Government. The Government will consider unrealistic price, either too high or too low, in its assessment of best value. The results of the price realism analysis will be used to assess technical performance risk. Unrealistic price, either too high or too low, may result in a reduced technical rating".

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 1 of 30	FINAL
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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4001	Base Year Support. The Contractor shall provide 5,200 hours of support for NAVFAC IPS program management, engineering, and logistics. Surge support is estimated at 4160 hours. Offerors shall provide a fixed hourly rate for each labor category proposed per Section L's instructions. NTE (RDT&E). (RDT&E)	9360.0	LH			
400101	(RDT&E)					
400102	(RDT&E)					
4002	Base Year Support. The Contractor shall provide 5,400 hours of support for NAVFAC IPS program management, engineering, and facilities logistics. Surge support is estimated at 2280 hours. Offerors shall provide a fixed hourly rate for each labor category proposed per Section L's instructions. NTE (OM&N). (O&MN,N)	7680.0	LH			
400201	(O&MN,N)					
400202	(O&MN,N)					

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 2 of 30	FINAL
----------------------------------	----------------------------	-----------------	-------

4003 Base Year 3650.0 LH

Support. The Contractor shall provide 1,560 hours of support for NAVFAC IPS program management, engineering, and facilities logistics. Surge support is estimated at 2090 hours. Offerors shall provide a fixed hourly rate for each labor category proposed per Section L's instructions. NTE (SNC). (SCN)

400301 (SCN)

4004 Base Year 3120.0 LH

Support. The Contractor shall provide 1,040 hours of support for NAVFAC IPS program management, engineering, and facilities logistics. Surge support is estimated at 2080 hours. Offerors shall provide a fixed hourly rate for each labor category proposed per Section L's instructions. NTE (APN). (APN)

4100 Option Year One 7280.0 LH

Support. The Contractor shall provide 3,120 hours of support for NAVFAC IPS program management, engineering, and facilities logistics. Surge support is estimated at 4160

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 3 of 30	FINAL
----------------------------------	----------------------------	-----------------	-------

hours. Offerors shall provide a fixed hourly rate for each labor category proposed per Section L's instructions. NTE (RDT&E). (RDT&E) Option

4101 Option Year One 5840.0 LH

Support. The Contractor shall provide 4,160 hours of support for NAVFAC IPS program management, engineering, and facilities logistics. Surge support is estimated at 1680 hours. Offerors shall provide a fixed hourly rate for each labor category proposed per Section L's instructions. NTE (OM&N). (O&MN,N) Option

4102 Option Year One 3120.0 LH

Support. The Contractor shall provide 1,040 hours of support for NAVFAC IPS program management, engineering, and facilities logistics. Surge support is estimated at 2080 hours. Offerors shall provide a fixed hourly rate for each labor category proposed per Section L's instructions. NTE (SCN). (SCN) Option

4103 Option Year One 3120.0 LH

Support. The Contractor shall provide 1,040 hours of

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 4 of 30	FINAL
----------------------------------	----------------------------	-----------------	-------

support for
NAVFAC IPS
program
management,
engineering, and
facilities
logistics. Surge
support is
estimated at 2080
hours. Offerors
shall provide a
fixed hourly rate
for each labor
category proposed
per Section L's
instructions. NTE
(APN). (APN)
Option

For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
-----	-----	-----	-----	-----
6000	Base Year Other Direct Costs. Offerors will not provide a price or value for this CLIN. NAVFAC IPS Anticipates no more than \$22K of ODC per year. (RDT&E). (RDT&E)	1.0	LO	
600001	(RDT&E)			
6001	Base Year Other Direct Costs. Offerors will not provide a price or value for this CLIN. NAVFAC IPS Anticipates no more than \$22K of ODC per year. (OM&N). (O&MN,N)	1.0	LO	
600101	(O&MN,N)			
6002	Base Year Other Direct Costs. Offerors will not provide a price or value for this CLIN. NAVFAC IPS Anticipates no	1.0	LO	

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 5 of 30	FINAL
----------------------------------	----------------------------	-----------------	-------

more than \$22K of
ODC per year.
(SCN). (SCN)

600201 (SCN)

6003 Base Year Other 1.0 LO
Direct Costs.
Offerors will
not
provide a price
or value for this
CLIN. NAVFAC IPS

Anticipates no
more than \$22K of
ODC per year.
(APN). (APN)

6101 Option Year 1 1.0 LO
Other Direct
Costs. Offerors
will not
provide a price
or value for this
CLIN. NAVFAC IPS

Anticipates no
more than \$22K of
ODC per year.
(RDT&E). (RDT&E)
Option

6102 Option Year 1 1.0 LO
Other Direct
Costs. Offerors
will not
provide a price
or value for this
CLIN. NAVFAC IPS

Anticipates no
more than \$22K of
ODC per year.
(OM&N). (O&MN,N)
Option

6103 Option Year 1 1.0 LO
Other Direct
Costs. Offerors
will not
provide a price
or value for this
CLIN. NAVFAC IPS

Anticipates no
more \$22K of ODC
per year. (SCN).
(O&MN,N)
Option

6104 Option Year 1 1.0 LO
Other Direct
Costs. Offerors

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 6 of 30	FINAL
----------------------------------	----------------------------	-----------------	-------

will not
provide a price
or value for this
CLIN. NAVFAC IPS

Anticipates no
more than \$22K of
ODC per year.
(APN). (APN)
Option

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
7000	Option Year Two Support. The Contractor shall provide 3,120 hours of support for NAVFAC IPS program management, engineering, and facilities logistics. Surge support is estimated at 4160 hours. Offerors shall provide a fixed hourly rate for each labor category proposed per Section L's instructions. NTE (RDT&E). (RDT&E) Option	7280.0	LH			
7001	Option Year Two Support. The Contractor shall provide 4,160 hours of support for NAVFAC IPS program management, engineering, and facilities logistics. Surge support is estimated at 2180 hours. Offerors shall provide a fixed hourly rate for each labor category proposed per Section L's instructions. NTE (OM&N). (O&MN,N) Option	5840.0	LH			

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 7 of 30	FINAL
----------------------------------	----------------------------	-----------------	-------

7002 Option Year Two 3120.0 LH
Support. The Contractor shall provide 1040 hours of support for NAVFAC IPS program management, engineering, and facilities logistics. Surge support is estimated at 2080 hours. Offerors shall provide a fixed hourly rate for each labor category proposed per Section L's instructions. NTE (SNC). (SCN)
Option

7003 Option Year Two 3120.0 LH
Support. The Contractor shall provide 1040 hours of support for NAVFAC IPS program management, engineering, and facilities logistics. Surge support is estimated at 2080 hours. Offerors shall provide a fixed hourly rate for each labor category proposed per Section L's instructions. NTE (APN). (APN)
Option

For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
-----	-----	-----	-----	-----
9000	Option Year 2 Other Direct Costs. Offerors will not provide a price or value for this CLIN. NAVFAC IPS	1.0	LO	
	Anticipates no			

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 8 of 30	FINAL
----------------------------------	----------------------------	-----------------	-------

more than \$25K of
ODC per year.
(RDT&E). (RDT&E)
Option

9001 Option Year 2 1.0 LO
Other Direct
Costs. Offerors
will not
provide a price
or value for this
CLIN. NAVFAC IPS

Anticipates no
more than \$25K of
ODC per year.
(OM&N). (O&MN,N)
Option

9002 Option Year 2 1.0 LO
Other Direct
Costs. Offerors
will not provide
a price or value
for this CLIN.
NAVFAC IPS
Anticipates no
more than \$25K of
ODC per year.
(SCN). (SCN)
Option

9003 Option Year 2 1.0 LO
Other Direct
Costs. Offerors
will not
provide a price
or value for this
CLIN. NAVFAC IPS

Anticipates no
more than \$25K of
ODC per year.
(APN). (APN)
Option

The proposed Task Order type will be Cost Plus Fixed-Fee (CPFF).

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 9 of 30	FINAL
----------------------------------	----------------------------	-----------------	-------

SECTION C DESCRIPTIONS AND SPECIFICATIONS

SECTION C DESCRIPTIONS AND SPECIFICATIONS

INTRODUCTION

The purpose of this contract is to provide program management support, engineering support, and logistics support for the NAVFAC Facilities Integrated Product Support (IPS) Program.

Program management support consists of making technical recommendations based on acquisition policies, such as DOD 5000 series documents, and providing administrative, training, and limited information systems support. Engineering and logistics support consists of making technical recommendations based on prevailing standards and regulations (see Part II for examples). These recommendations will predominately relate to the shore interface and shore supportability aspects of design, RDT&E, acquisition, and initial fielding of new weapon platform systems.

Part I provides background and describes the NAVFAC IPS Program mission. Part II provides a description of required services.

PART I. NAVFAC FACILITIES IPS PROGRAM BACKGROUND AND MISSION

NAVFAC's Facilities IPS Program was established to support the Assistant Secretary of Navy (Research, Development and Acquisition), and Naval Systems Commands (SYSCOM) Program Executive Officers (PEOs) with shore facilities expertise during the design, RDT&E, acquisition, and initial fielding of new weapon platform systems. This key function directly supports NAVFAC's SYSCOM mission role as the Navy's Technical Authority for shore facilities and infrastructure.

The NAVFAC IPS Program is an Asset Management Business Line function. It reaches across all NAVFAC's business lines to assist weapon platform acquisition programs meet their requirements to consider the weapon system's life-cycle costs. The Program's focus is the facilities and infrastructure logistics element of Integrated Product Support and its overall strategic goal is to work with the Naval SYSCOMs and PEOs to apply NAVFAC's facilities and infrastructure technical expertise to "harmonize" the weapon platform's design to be optimally supportable via the shore infrastructure by:

- Ensuring that shore supportability requirements are considered as an integral part of the platform design
- Ensuring that the platform can be cost-effectively supported throughout its life-cycle at the lowest Total Ownership Cost (TOC)
- Ensuring that infrastructure elements necessary throughout the life-cycle are identified, developed, acquired and sustained.

The IPS Program employs a desktop tool to visualize in three dimensions (3D) new weapon platform models in spatial context with 3D models of existing naval infrastructure and facilities. The web tool, known as Telestrator 3D, is JavaScript and X3D based tool served from an Oracle supported Navy enterprise server system to NMCI desktop and laptop machines.

Part II. DESCRIPTION OF SERVICES

General Requirements

The Contractor shall provide on-site engineering support, facilities logistics support, and program management support for NAVFAC Facilities IPS Program. Support consists of making technical recommendations based on

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 10 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

industry standards, regulations and policy for the facilities and infrastructure integrated product support element for Navy weapon platform system acquisitions. These recommendations may be in various forms, from email communications to written reports.

Sources of such standards, regulations and policy include, but not limited to, DOD 5000 series documents and Product Support Guidebooks, SECNAVINST 5000.2E, SECNAVINST 5400.15C, SECNAVINST 4105.1B, as well as Planning, Programming, Budgeting, and Execution (PPBE) process standards and regulations.

The Contractor has 15 work days from date of contract award to "ramp-up" to the level initially funded at the time of award. The contractor will provide full service after this time. With each increment of funds added, the contractor shall have an additional 15 work days to provide the level of service under contract.

The Contractor shall report, in writing, to the government the status of all tasks as identified in SECT F Deliveries. This reporting shall comply with the Quality Assurance Plan Attachment 1.

The Contractor shall ensure that all assigned tasks are completed and in accordance with applicable regulations and standards.

All contractor personnel must be capable of successfully completing a security investigation and obtain access to government facilities.

The Contractor may be required to comply with Non Disclosure Agreements (NDAs) as part of IPS Program support.

Per the Quality Assurance Surveillance Plan in Attachment 1, the government will conduct monthly contract reviews and individual work product reviews. To assist in conducting monthly reviews, the contractor shall submit a report providing a description and status of all assignments and deliverables. The specifics of this report may be changed by the government as the work products require.

1.1 Weapon System Acquisition Facilities and Infrastructure Technical Support Requirements

1.1.1 The Contractor shall provide technical Facilities Integrated Product Support (IPS) engineering support for Research, Development, Test and Evaluation (RDT&E) of new weapons systems acquisition program requirements. The general requirements for technical IPS support may include, but are not limited to:

Research, Development, Test and Evaluation

a) coordinating with program acquisition Integrated Process Teams (IPTs), lean teams, special advisory boards, off-sites, working groups, and audit teams to provide Facilities Logistics Element Management technical input ;

b) contributing to PEO documentation such as developing and updating program schedules, progress reports, plans, budget estimates, and technical facilities briefings;

c) analyze and report on emerging issues from PEOs and weapon program stakeholders affecting platform system shore interface and shore supportability, risk, and return on investment to make recommendations to the program manager (this involves assessing whether system platforms are compatible with the existing shore support operating environment, whether there are any alternatives, and how those alternatives compare in cost, schedule, and performance);

d) analyzing and reporting on the improvement of design, construction, and deployment of sea and aviation weapon platform systems;

e) analyzing and reporting on engineering concept feasibility and budgetary cost estimates associated with shore facilities support for sea and aviation weapon platform systems;

f) analyzing and reporting on whether platform system configurations are compliant with existing shore

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 11 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

infrastructure and capable to accommodate system requirements;

g) assist in analyzing and reporting on weapon system facility and infrastructure requirements associated with weapon platform design and RDT&E of the pertinent weapon platform system's program acquisition documents;

h) assist in facilities technical element support for weapon system acquisition program System Engineering Technical Reviews (SETRs);

i) assist with Integrated Logistics Assessments (ILAs) for Facilities Logistics Elements for ACAT I and II weapon acquisition sea and aviation programs.

j) assist with 3D scene and scenario visualization in support of weapon platform design and shore interface supportability assessments.

1.1.2 The Contractor shall provide technical Facilities IPS engineering support for construction of new Navy ships and conversion of existing ships, including service life extensions and nuclear refueling overhauls. The general requirements for technical IPS support as related to ship hull, plant equipment ship outfitting and post delivery projects may include, but are not limited to:

Ship Construction

a) coordinating with program acquisition Integrated Process Teams (IPTs), lean teams, special advisory boards, off-sites, working groups, and audit teams to provide Facilities Logistics Element Management technical input for matters related to production and deployment of new sea platforms;

b) contributing to PEO documentation such as developing and updating program schedules, progress reports, plans, budget estimates, and technical facilities briefings;

c) analyze and report on emerging issues from PEOs and weapon program stakeholders affecting platform system shore interface and shore supportability, risk, and return on investment to make recommendations to the program manager (this involves assessing whether system platforms are compatible with the existing shore support operating environment, whether there are any alternatives, and how those alternatives compare in cost, schedule, and performance);

d) analyzing and reporting on the improvement of design, construction, and deployment of sea platform systems;

e) analyzing and reporting on whether platform system configurations are compliant with existing shore infrastructure and capable to accommodate system requirements;

f) analyzing and reporting on weapon system facility and infrastructure requirements associated with manufacturing, deployment/basing, training, operations and sustainment of the pertinent weapon platform system;

g) assist in facilities technical element support for ship acquisition program System Engineering Technical Reviews (SETRs);

h) assist in Integrated Logistics Assessments (ILAs) for Facilities Logistics Elements for ACAT I and II ship acquisition programs.

i) assist with 3D scene and scenario visualization in support of ship-to-shore interface supportability assessments.

1.1.3 The Contractor shall provide technical Facilities IPS engineering support for construction, procurement, production, modification, and modernization of Navy aircraft, including equipment, ordnance, spare parts, and accessories. The general requirements for technical IPS support as related to ship hull, plant equipment ship

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 12 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

outfitting and post delivery projects may include, but are not limited to:

Aircraft Procurement

- a) coordinating with program acquisition Integrated Process Teams (IPTs), lean teams, special advisory boards, off-sites, working groups, and audit teams to provide Facilities Logistics Element Management technical input for matters related to production and deployment of new aviation platforms;
- b) contributing to PEO documentation such as developing and updating program schedules, progress reports, plans, budget estimates, and technical facilities briefings;
- c) analyze and report on emerging issues from PEOs and weapon program stakeholders affecting platform system shore interface and shore supportability, risk, and return on investment to make recommendations to the program manager (this involves assessing whether system platforms are compatible with the existing shore support operating environment, whether there are any alternatives, and how those alternatives compare in cost, schedule, and performance);
- d) analyzing and reporting on the improvement of construction, procurement, production, modification, modernization and deployment of air platform systems;
- e) analyzing and reporting on whether platform system configurations are compliant with existing shore infrastructure and capable to accommodate system requirements;
- f) analyzing and reporting on weapon system facility and infrastructure requirements associated with manufacturing, deployment/basing, training, operations and sustainment of the pertinent weapon platform system;
- g) assist in facilities technical element support for aircraft acquisition program System Engineering Technical Reviews (SETRs);
- h) assist in Integrated Logistics Assessments (ILAs) for Facilities Logistics Elements for ACAT I and II aviation acquisition programs.
- i) assist with 3D scene and scenario visualization in support of aircraft-to-shore interface supportability assessments.

1.2 Facilities IPS Program Support Requirements

The Contractor shall provide program management support operations and maintenance of the NAVFAC IPS Program. The general requirements for IPS program management support may include, but are not limited to:

Operations and Maintenance

- a) analyzing and reporting on weapon system facility and infrastructure requirements associated operations, maintenance and disposal of new weapon platform systems;
- b) provide technical support for the development and implementation of Facilities IPS Program policy, guidance and initiatives, to include analyzing program management initiatives and best practices to improve areas within the IPS Program (e.g. business management system, lean management practices, etc.);
- c) assisting with the development of NAVFAC IPS Program outreach, training and communication materials, including supporting the development of Facilities IPS program management plans, training and curriculum development support;

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 13 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

d) coordinating Facilities IPS training requirements in support of Technical Authority delegation based on need, availability, and applicable policy and regulations;

e) developing metrics and processes to assess and achieve IPS Program strategic goals.

The Contractor shall provide support for IPS Program Information Technology (IT) tools. The general requirements for IT support include, but are not limited to:

Operations and Maintenance Category

a) drafting software requirements to support web-based 3D visualization built and written using Oracle, X3D, JavaScript, FLEX, HTML, ESRI ArcGIS, Silverlight and .NET application programming;

b) develop requirements to establish interfaces between Telestrator 3D visualization tool and other Navy shore establishment enterprise geospatial and business tools such as GeoReadiness Explorer and SPIDERS;

c) develop requirements to translate and import external data sets such as terrain elevation, bathymetric and aerial imagery into Telestrator 3D tool;

d) translate and external 3D product models built from native authoring tools such as Dassault Systemes CATIA, Siemens NX, Autodesk into the Telestrator 3D tool X3D format;

e) develop requirements to develop a “frequently asked questions” function;

f) develop requirements to define user based access schemas for 3D content

g) define requirements to ensure reliability of the Telestrator 3D tool; and

h) provide computer based training for tool users.

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 14 of 30	FINAL
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SECTION D PACKAGING AND MARKING

The reports and other data to be furnished by the Contractor shall be preserved, packaged, and packed in accordance with the requirements of the United States Postal Service for First Class, or otherwise specified by the Contracting Officer. Electronic submission of reports is acceptable in most instances. Packaging and Marking shall be in accordance with Section D of the Sea-Port-e Multiple Award Basic Contract.

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 15 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

SECTION E INSPECTION AND ACCEPTANCE

Inspection and Acceptance is performed by the cognizant DCAA office or the government COR designated at the time of award in the section G WAWF clause 252.232-7006. Acceptance will also be performed by the administrative contracting office. Inspection and Acceptance shall be in accordance with Section E of the SeaPort-e Multiple Award IDIQ Basic Contract.

Upon completion of all work and final submission of all data items, the contractor's Senior Technical Representative shall prepare and sign a Certificate of Final Acceptance memorandum, and submit it to the TOM for signature. The contractor shall include the fully signed memorandum with its final invoice.

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 16 of 30	FINAL
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SECTION F DELIVERABLES OR PERFORMANCE

All provisions and clauses in Section F of the basic contract apply to this task order, unless otherwise specified in this task order.

All deliverables shall be in accordance with the Quality Assurance Table in Attachment 1.

DELIVERABLES: The following deliverables are required to support this project:

Technical Evaluations and Reports: The contractor shall provide technical evaluations and reports as required by the IPS Program Office.

Presentation Materials: The contractor shall provide presentation materials as required by the IPS Program Office.

Contract Monthly Status Reports (MSR): The monthly status report shall list the major activities performed, the man-hours expended by each assigned person, labor costs, total costs incurred for the month (Project Support Line Item and ODCs separated), completed actions for funded activities, travel conducted during the performance period, and the financial status of all funded activities and personnel under the contract for the performance period. Reported expenditures shall be easily traceable to invoices submitted for that month. If invoices submitted do not correspond to the entire month, expended amounts should be segregated to show amounts aligning to invoiced amounts and those amounts yet to be invoiced. Contractor format is acceptable and the report should be submitted by the 15th day of each month following the first full calendar month after task order award. Electronic submission is encouraged.

Quality Control Program Plan: The contractor shall provide a Quality Control Program Plan within 30 days after task order award.

Other Reports, Memoranda, and Papers: The contractor shall provide other reports as required by the IPS Program Office.

CONTRACTOR NOTICE REGARDING LATE DELIVERY

In the event the contractor for any reason anticipates or encounters difficulty in complying with the contract delivery schedule or date or in meeting any of the order requirements of the contract. The contractor shall immediately provide written notification, the Contracting Officer, via the cognizant Contract Administration Services Office, if assigned, giving pertinent details. This data shall be informational only in character and that its receipt by the Government shall not be construed as a waiver by the Government (a) of any delivery schedule or date or (b) compliance with other requirement by the contractor or (c) of any other rights or remedies provided to the Government by law or under this contract.

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 17 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

SECTION G CONTRACT ADMINISTRATION DATA

Funding Profile

The Contracting Officer may unilaterally modify the contract to (a) insert numeric subline items under one or more contract line items to provide for multiple accounting classification citations, or (b) incrementally fund one or more contract line items. In incrementally funding a contract line item, the Contracting Officer may unilaterally modify the contract to insert an appropriately completed clause substantially the same as the following:

Incremental Funding (Cost-Reimbursement)

1. Line item 4001 (RDT&E) is incrementally funded. The total amount that is presently available for payment by the Government and allotted to this contract only for the reimbursement of costs of such item is \$_____ (“the cost allotment”); the Government’s liability for the reimbursement of costs shall not exceed such amount, except as required by the “Limitation of Funds” clause. It is estimated that such amount will cover the period of performance until 29 September 2013.

1a. The total amount that is presently available for payment by the Government and allotted to this contract only for the payment of the fee of such item is 6% of the allocated funds (“the fee allotment”); the Government’s liability for the payment of fee shall not exceed such amount, subject to paragraph 8 below.

1b. The labor categories and distribution of hours associated with Line item 4001 is:

Senior Engineer – 1505 hours

Computer System Analyst – 100 hours

Computer Programmer – 120 hours

2. Line item 4002 (O&M,N) is incrementally funded. The total amount that is presently available for payment by the Government and allotted to this contract only for the reimbursement of costs of such item is \$_____ (“the cost allotment”); the Government’s liability for the reimbursement of costs shall not exceed such amount, except as required by the “Limitation of Funds” clause. It is estimated that such amount will cover the period of performance until 29 September 2013.

2a. The total amount that is presently available for payment by the Government and allotted to this contract only for the payment of the fee of such item is 6% of the allocated funds (“the fee allotment”); the Government’s liability for the payment of fee shall not exceed such amount, subject to paragraph 8 below.

2b. The labor categories and distribution of hours associated with Line item 4002 is:

Program Manager – 1880 hours

Senior Engineer – 1800 hours

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 18 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

Computer System Analyst – 953 hours

Computer Programmer – 283 hours

3. Line item 4003 (SCN) is incrementally funded. The total amount that is presently available for payment by the Government and allotted to this contract only for the reimbursement of costs of such item is \$____ (“the cost allotment”); the Government’s liability for the reimbursement of costs shall not exceed such amount, except as required by the “Limitation of Funds” clause. It is estimated that such amount will cover the period of performance until 29 September 2013.

3a. The total amount that is presently available for payment by the Government and allotted to this contract only for the payment of the fee of such item is 6% of the allocated funds (“the fee allotment”); the Government’s liability for the payment of fee shall not exceed such amount, subject to paragraph 8 below.

3b. The labor categories and distribution of hours associated with Line item 4003 is:

Senior Engineer – 395 hours

4. Line item 6000 (RDT&E) is incrementally funded. The total amount that is presently available for payment by the Government and allotted to this contract only for the reimbursement of costs of such item is \$____ (“the cost allotment”); the Government’s liability for the reimbursement of costs shall not exceed such amount, except as required by the “Limitation of Funds” clause. It is estimated that such amount will cover the period of performance until 29 September 2013. There is no allotment for fee.

5. Line item 6001 (O&M,N) is incrementally funded. The total amount that is presently available for payment by the Government and allotted to this contract only for the reimbursement of costs of such item is \$____ (“the cost allotment”); the Government’s liability for the reimbursement of costs shall not exceed such amount, except as required by the “Limitation of Funds” clause. It is estimated that such amount will cover the period of performance until 29 September 2013. There is no allotment for fee.

6. Line item 6002 (SCN) is incrementally funded. The total amount that is presently available for payment by the Government and allotted to this contract only for the reimbursement of costs of such item is \$____ (“the cost allotment”); the Government’s liability for the reimbursement of costs shall not exceed such amount, except as required by the “Limitation of Funds” clause. It is estimated that such amount will cover the period of performance until 29 September 2013. There is no allotment for fee.

7. The Government may allot additional funds incrementally to the contract by unilateral modification.

8. If the item is never fully funded, and the allowable costs are less than the cost allotment, the Government’s liability for the payment of fee shall be determined and limited in accordance with the Termination (Cost-Reimbursement), subject to the following: the Government’s liability for the payment of fee shall not exceed, in any case, the sum of the fee allotment plus the difference between the cost allotment and the allowable costs.

Payment of Allowable Costs and Fixed Fee

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 19 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

As consideration for the proper performance of the work and services required under this contract, the Contractor shall be paid as follows:

(a) Costs, as provided for under the contract clause entitled "Allowable Cost and Payment," shall not exceed the amount set forth as "Estimated Cost" in Section B, and is subject to the contract clause entitled "Limitation of Cost" or "Limitation of Funds" whichever is applicable.

(b) A fixed fee, in the amount set forth as 'Fixed Fee' in Section B, in accordance with the contract clause FAR 52.216-8 "Fixed Fee," shall be paid upon completion of the work and services required under this contract and upon final acceptance by the Contracting Officer. However, the Contractor, shall bill on each voucher the amount of the fee bearing the same percentage to the total fixed fee as the amount of cost billed bears to the total estimated cost not to exceed the amount set forth as "Fixed Fee" in Section B. The total fixed fee billed shall not exceed the total fixed fee specified in Section B and is subject to the contract clause entitled "Limitation of Cost" or "Limitation of Funds", whichever applies.

Travel and Per Diem

Travel will be required to support this Statement of Work. In accordance with the contract requirements, direct costs associated with the Contractor's travel should not exceed the applicable rates, rules and guidelines found in the Joint Travel Regulations (JTR). All travel arrangements under the Contractor's responsibility include: clearance requests, hotel accommodations, travel orders, and visa/passport requirements, unless otherwise stated by the Government sponsor. The contractor shall make every effort to make all travel arrangements at least 21 days in advance.

ACCOUNTING SYSTEM

In accordance with FAR 16.301-3(a), a cost-reimbursement contract may be used only when the contractor's accounting system is adequate for determining costs applicable to the contract. The Contractor's accounting system must be determined "adequate" for cost-reimbursement contracts prior to task order award. The prime and sub-contractors should provide Attachment 3, to facilitate the determination that the contractor is eligible for a cost contract award. If no DCAA rate information is available, the government must pursue an alternative means to assess realism of the proposed indirect rates and factors. In this case, the government intends to conduct a quantitative analysis (regression) based on obtained three year historical pool and base costs for each indirect rate/factor being proposed by an offeror. Please provide this historical data with your proposal. "If NAVFAC is able to make an award without discussions for this task order solicitation, it does not intend to request DCAA accounting system audits to verify an offeror's compliance with this requirement due to the limited resources and length of time it takes DCAA to perform an accounting system audit.

INVOICING INSTRUCTIONS

252.232-7003 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS AND RECEIVING REPORTS (JUNE 2012)

(a) Definitions. As used in this clause--

(1) Contract financing payment and invoice payment have the meanings given in section 32.001 of the Federal Acquisition Regulation.

(2) Electronic form means any automated system that transmits information electronically from the initiating system to all affected systems. Facsimile, e-mail, and scanned documents are not acceptable electronic forms for submission of payment requests. However, scanned documents are acceptable when they are part of a submission of a payment request made using Wide Area WorkFlow (WAWF) or another electronic form authorized by the Contracting Officer.

(3) Payment request means any request for contract financing payment or invoice payment submitted by the Contractor under this contract.

(4) Receiving report means the data required by the clause at 252.246-7000, Material Inspection and Receiving

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 20 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

Report.

(b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests and receiving reports using WAWF, in one of the following electronic formats that WAWF accepts: Electronic Data Interchange, Secure File Transfer Protocol, or World Wide Web input. Information regarding WAWF is available on the Internet at <https://wawf.eb.mil/>.

(c) The Contractor may submit a payment request and receiving report using other than WAWF only when--

(1) The Contracting Officer administering the contract for payment has determined, in writing, that electronic submission would be unduly burdensome to the Contractor. In such cases, the Contractor shall include a copy of the Contracting Officer's determination with each request for payment;

(2) DoD makes payment for commercial transportation services provided under a Government rate tender or a contract for transportation services using a DoD-approved electronic third party payment system or other exempted vendor payment/invoicing system (e.g., PowerTrack, Transportation Financial Management System, and Cargo and Billing System);

(3) DoD makes payment for rendered health care services using the TRICARE Encounter Data System (TEDS) as the electronic format; or

(4) When the Governmentwide commercial purchase card is used as the method of payment, only submission of the receiving report in electronic form is required.

(d) The Contractor shall submit any non-electronic payment requests using the method or methods specified in Section G of the contract.

(e) In addition to the requirements of this clause, the Contractor shall meet the requirements of the appropriate payment clauses in this contract when submitting payments requests.

(End of clause)

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JUN 2012)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the Central Contractor Registration at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 21 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through

WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

COST VOUCHER

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

Inspection – N00025

Acceptance – N62583

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	N68732
Issue By DoDAAC	N62583
Admin DoDAAC	N62583
Inspect By DoDAAC	N00025
Ship To Code	N/A
Ship From Code	N/A
Mark For Code	N/A
Service Approver (DoDAAC)	N/A
Service Acceptor (DoDAAC)	N62583
Accept at Other DoDAAC	N/A

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 22 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

LPO DoDAAC N62583

DCAA Auditor DoDAAC S2404A

Other DoDAAC(s) N/A

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

Alex.Viana@navy.mil

Lynn.Torres@navy.mil

Hortencia.Perez@navy.mil

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Mary.Guerrant@navy.mil

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

G14S CONTRACTOR'S SENIOR TECHNICAL REPRESENTATIVE (AUG 2005)

Contractors: Fill-in the information required below and submit it as an attachment to your proposal. The contractor's senior technical representative, point of contact for performance under this task order is:

Name: **Alex Viana**

Title: Assistant Program Manager

Mailing Address: 1322 Patterson Ave SE, Suite 1000, Washington Navy Yard, WASH DC 20374-5065

E-mail Address: alex.viana@navy.mil

Telephone: 202-685-9169

G17S TOM APPOINTMENT (AUG 2005)

(a) The Task Order Ordering Officer hereby appoints the following individual as the Task Order Manager (TOM) for this task order:

Name: **Alex Viana**

Title: Assistant Program Manager

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 23 of 30	FINAL
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Mailing Address: 1322 Patterson Ave SE, Suite 1000, Washington Navy Yard, WASH DC 20374-5065

E-mail Address: alex.viana@navy.mil

Telephone: 202-685-9169

(b) The TOM is responsible for those specific functions assigned in the Task Order Administration Plan.

(c) Only the Task Order Ordering Officer has the authority to modify the terms of the task order. Therefore, in no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract or this task order between the contractor and any other person be effective or binding on the Government. If, in the opinion of the contractor, an effort outside the existing scope of this task order is requested, the contractor shall promptly notify the Task Ordering Office in writing. No action shall be taken by the contractor unless the Task Order Ordering Officer has issued a formal modification.

CONTRACTING OFFICER:

Lynn Torres, (805)982-4720, lynn.torres@navy.mil

Specialty Center Acquisitions, NAVFAC (SCAN), Code AQ02, Naval Base Ventura County, 1100 23rd. Avenue, Port Hueneme, CA. 93043-4347

Accounting Data

SLINID	PR Number	Amount
400101		
LLA :		
AC 17	12131319 H4RJ 0251 SB397 0 050120 2D 000000 A00001376018	
Standard Number: N0002412RX01115		
400102		
LLA :		
AD 17	12131319 15YV 0251 SH377 0 050120 2D 000000 A00001358207	
Standard Number: N0002412RX01090		
400201		
LLA :		
AA 17	12121804 KU2N 0251 FA678 2 068342 2D 04B2N0 9102X251102X	
Standard Number: N0002512RC2121R		
400202		
LLA :		
AE 17	12121804 52FA 0252 00052 0 068732 2D C024CB 000522FP412Q	
Standard Number: N0005212RC024CB		
400301		
LLA :		
AB 17	12161611 H232 0252 SB450 0 050120 2D 000000 A00001281062	
Standard Number: N0002412RX00945		
600001		
LLA :		
AD 17	12131319 15YV 0251 SH377 0 050120 2D 000000 A00001358207	
Standard Number: N0002412RX01090		
600101		
LLA :		
AA 17	12121804 KU2N 0251 FA678 2 068342 2D 04B2N0 9102X251102X	
Standard Number: N0002512RC2121R		

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 24 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

600201

LLA :

AB 17 12161611 H232 0252 SB450 0 050120 2D 000000 A00001281062

Standard Number: N0002412RX00945

BASE Funding

Cumulative Funding

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 25 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

SECTION H SPECIAL CONTRACT REQUIREMENTS

All provisions and clauses in Section H of the basic contract apply to this task order unless otherwise specified in the task order.

Contract Authority

1. No person other than the Contracting Officer has authority to bind the Government with respect to this contract.
2. No action or omission of any government employee or representative other than the Contracting Officer shall increase or decrease the scope of this contract or shall otherwise modify the terms and conditions of this contract.
3. In no event shall any of the following be effective or binding on the Government or imputed to the Contracting Officer with respect to this contract:
 - (a) an understanding or agreement between the Contractor and anyone other than the Contracting Officer;
 - (b) a purported modification or change order issued by anyone other than the Contracting Officer;
 - (c) a promise by anyone other than the Contracting Officer to provide additional funding or make payments; or
 - (d) an order, direction, consent, or permission from anyone other than the Contracting Officer to:
 - (i) incur costs in excess of a specified estimated cost, allotment of funds, or other ceiling; or
 - (ii) expend hours in excess of a specified level of effort.

Employment of Government Personnel

- (a) "employment" includes full-time or part-time work, work as a consultant or advisor, and work as a subcontractor, but does not include work pursuant to 10 U.S.C. 2208, 2539b, or 2553; and
- (b) "government personnel" includes any:
 - (i) present military member or civilian employee of the federal government;
 - (ii) any former military member or civilian employee of the federal government who has been separated from the government for less than one year;
 - (iii) any former military member or civilian employee of the federal government who has been separated from the government for less than two years, and who, at any time during the last year of his or her employment or service with the government, had official responsibility for the particular matter involved in this procurement; and
 - (iv) any former military member or civilian employee of the federal government, who, at any time during his or her employment or service with the government, worked on the particular matter involved in this procurement.
- (c) In its proposal in response to this solicitation and during the pre-award and performance periods of the resulting contract, the offeror or contractor shall notify the contracting officer of
 - (i) the employment or prospective employment of any government personnel in connection with this procurement

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 26 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

and shall identify such personnel, and

(ii) any existing or prospective agreement or arrangement with the government pursuant to 10 U.S.C. 2208, 2539b, or 2553 in connection with this procurement and shall identify the government activity involved.

(d) The purpose of this clause is to alert the government to situations involving government personnel or activities that may be a conflict of interest, an appearance of a conflict of interest, or a violation of law, regulation, or government policy. If a question arises as to the existence of such a conflict, appearance of a conflict, or violation, the offeror or contractor has the burden of establishing that no such conflict, appearance of a conflict, or violation exists.

Organizational Conflicts of Interest

1. For purposes of this contract, "organizational conflict of interest" means the definition of that term in FAR Subpart 9.5.

2. The Contractor warrants that, to the best of its knowledge and belief, and except as otherwise set forth in this contract, it does not have any organizational conflict of interest. If the Contractor discovers an actual or potential organizational conflict of interest with respect to this contract, it shall make an immediate and full disclosure in writing to the Contracting Officer. Such disclosure shall include a description of the action that the Contractor has taken or proposes to take to avoid, eliminate, or neutralize the conflict.

3. The Contractor shall ensure that the requirements of this clause are incorporated in all subcontracts, at all tiers, and all other agreements which relate to the performance of this contract.

Contractor Personnel Identification:

Contractor personnel shall (a) identify themselves as contractor personnel by introducing themselves or being introduced as contractor personnel and displaying distinguishing badges or other visible identification for meetings with Government personnel, and (b) identify themselves as contractor personnel in telephone conversations and in formal and informal written correspondence with Government personnel.

Security Requirements

a) Clearance Requirements. During the performance of the effort, the Contractor may be required to have access to information classified to the level of SECRET. For personnel, a minimum of a SECRET clearance is required at time of award. Due to long lead times associated with obtaining the clearances, offerors shall include the security status of all proposed personnel in the technical proposal and resumes. Additionally, Contractor is required to safeguard the information labeled as proprietary. Additional security clearance requirements are provided on the Draft 254 (Attachment 2).

b) Nondisclosure Agreement. Prior to providing any support on this effort, each employee of selected Contractor (or its subcontractors/consultants) will be required to execute a Nondisclosure Agreement (NDA).

Safeguarding Information

The parties acknowledge that, during performance of the contract resulting from this Order solicitation, the Contractor may require access to certain proprietary and confidential information (whether in its original or derived form) submitted to or produced by the Government. Such information includes, but is not limited to, business practices, proposals, designs, mission or operation concepts, sketches, management policies, cost and operating expense, technical data and trade secrets, proposed Navy budgetary information, and acquisition planning or acquisition actions, obtained either directly or indirectly as a result of the effort performed on behalf of NAVFAC. The Contractor shall take appropriate steps not only to safeguard such

information, but also to prevent disclosure of such information to any party other than the Government. The Contractor agrees to indoctrinate company personnel who will have access to or custody of the information

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 27 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

concerning the nature of the confidential terms under which the Government received such information and shall stress that the information shall not be disclosed to any other party or to Contractor personnel who do not need to know the contents thereof for the performance of the contract. Contractor personnel shall also be informed that they shall not engage in any other action, venture, or employment wherein this information will be used for any purpose by any other party.

ACCESS TO GOVERNMENT SITES

(a) Contractor personnel shall comply with all current badging and security procedures required to gain access to any government site. The contractor shall ensure that contractor personnel employed on any government site become familiar with and obey activity regulations. Contractor personnel shall not enter restricted areas unless required to do so and until cleared for such entry.

(b) All contractor equipment shall be conspicuously marked for identification. The contractor shall strictly adhere to Federal Occupational Safety and Health Agency (OSHA) Regulations, Environmental Protection Agency (EPA) Regulations, and all applicable state and local requirements.

HOURS OF OPERATION AND HOLIDAY SCHEDULE

NAVFAC conforms to public holiday for federal employees. Contractor support will not be required on public holidays, except to the extent that travel for operational requirements are scheduled. A list of federal holidays in effect during performance under this order can be found at http://www.opm.gov/Operating_Status_Schedules/fedhol/2012.asp. If the holiday falls on a Saturday, the holiday will be observed the preceding Friday. If the holiday falls on a Sunday, the observance will be on the following Monday.

In the event the Government is closed for any other purpose (e.g., inclement weather), contractor personnel may be allowed to work provided permission is granted by the Contractor and the TOM. In the event Contractor personnel will be absent from the office for other reasons (e.g. sickness, training, vacation, etc.), these absences must be coordinated with the TOM prior to their occurrence to the maximum extent practicable.

Key Personnel Qualifications

One Program Manager and the four Senior Engineers within the base award (discussed later in Section L) are designated as Key Personnel in this task order. The surge engineers and program manager are not key personnel.

The Contractor shall provide a resume for IPS Senior Program Manager support category. The requirement is:

Facilities IPS Senior Program Manager - A minimum of a Bachelors Degree in Science or Engineering, a minimum of 10 years experience with direct management of technical programs and projects; a minimum of 10 years experience with supporting DoD and SECNAV 5000 series systems engineering acquisition processes and procedures with a preference of experience with facilities logistics element management support; experience with DoN environmental and military construction policy requirements associated with weapon acquisition programs; experience with managing Integrated Product Teams (IPTs), specifically in managing multi-task projects of high complexity with multi-discipline teams and serving as primary interface with client management personnel on strategic and technical issues.

The Contractor shall provide resumes for IPS Senior Engineer support category within the base effort identified in Section L (approximately four senior engineers for the first year). The requirement is:

Facilities IPS Senior Engineer - A minimum of a Masters Degree in Engineering with a preference of a registered professional engineer; a minimum of 10 years experience in technical project management; a minimum of 5 years experience with supporting DoD and SECNAV 5000 series systems engineering and acquisition processes and procedures with a preference of experience with facilities logistics support; experience with DoN environmental and military construction policy requirements associated with weapon acquisition programs; experience with technical software tools utilized for designing and visualization of product models and facilities and infrastructure projects; experience with leading Integrated Product Teams (IPTs), specifically in supporting multi-task projects of high complexity and serving as technical lead to interface with client management personnel on strategic and

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 28 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

technical issues.

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 29 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

SECTION I CONTRACT CLAUSES

IN ACCORDANCE WITH THE SEAPORT-E MULTIPLE AWARD BASIC CONTRACT FOR COST PLUS FIXED-FEE TASK ORDERS.

09RA 52.217-9 -- OPTION TO EXTEND THE TERM OF THE CONTRACT. (MAR 2008)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days prior to completion of the base period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed three years.

CONTRACT NO. N00178-07-D-5052	DELIVERY ORDER NO. EJG2	PAGE 30 of 30	FINAL
----------------------------------	----------------------------	------------------	-------

SECTION J LIST OF ATTACHMENTS

Quality Assurance Surveillance Plan

Draft Department of Defense Contract Security Classification Specification (DD 254)

Rate Check Request Template

Cost Proposal Spreadsheet

Summary of Personnel Qualifications

Past Performance Questionnaire

ACRONYM List